

Shawneetown Public Library

Meeting Minutes

February 13, 2024

**Members Present:**

Olivia Bradley, Mary Ann Patton, Alberta Doerr, Sheryl Scherrer, Randi Vickery, Amanda Stanford, and current librarian, Julie Robbins.

**Members Not Present:**

Tara Wood, Lacey Perez, and Lori Pritchard

**Call to Order:** - The meeting was called to order by Alberta Doerr at 5:15 pm. This meeting was held in person at the library. The roll call was taken by Olivia Bradley, confirming enough members were present for hold meeting.

Ilead training was conducted first. They will have an in-person module training at SIU Dunn Richmond Building on March 5.

**Secretary Report:** Minutes were printed out for the members and read at the meeting. Olivia Bradley made a motion to approve the minutes, with Randi Vickery making a second. All were in favor. Motion was carried out and meeting minutes were approved.

**Treasurer's Report:** The Treasurer's report was read by Mary Ann Patton. A complete treasurer's report was attached to the meeting minutes to itemize all income and expenses up to the current date. Olivia Bradley made a motion to approve the treasurers report along with Amanda Stanford making a second. All were in favor. Motion was carried out and treasurer's report was approved. We also discussed the budget and that it will need to be approved by May 1. Mary Ann will work on it and submit at the next meeting for review.

**Librarian Report:** The librarian report was printed by Julie Robbins to be reviewed at the meeting. Discussed the Item Circulation Stats for January 2024.

Alene Carr submitted the per capita and Equalization grants for the library. Also received grant to help teach kids about money. Kevin from Crimson Cross came to look at computers and efficiencies. Todd Carr program was very well attended.

On the ileads book, the personnel policy needs to be updated.

**Old Business:**

Policy committee will meet after the March 5 leads training to address revisions.

**New Business:**

Discussed security camera, needing a different system and adding 2 new ones. Julie will get some pricing to present for the next meeting.

New Illinois law on employee time off, not sure how it affects the library employees. Anna Yackle is checking with the IL Library HR on how to do this and also work with the city council to stay in compliance.

The next library meeting will be on Tuesday, March 12 at 5:15 pm.

Motion to adjourn was made by Mary Ann Patton, with a second made by Olivia Bradley. The meeting was adjourned at 6:37 pm.